



City of Hermosa Beach
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 Email: lcastillo@hermosabch.org



Received By: CC
 Referred To: HR
 Date Referred: 5/1/17

Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Rachel Vogel-</u>		Email: <u>california@open-the-books.com</u>
Address: <u>American Transparency</u>		Phone: <u>n/a</u>
City:		Fax:

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

See attached

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature _____

Date _____

For Departmental Use Only:

Action Requested:

☐ Review Only
☐ Copies Requested

Action Taken:

☐ Document Reviewed
☐ Copies Provided
☐ Refusal/Reason _____

By _____

Date _____

☐ Non-Existent Document
☐ Other (Please Explain) _____

For City Clerk's Use Only:

Date Requestor Notified _____ Notified By: _____ Date Picked Up or Mailed _____

Lizanne Castillo

Subject: FW: New California Public Records Act - City of Hermosa Beach submitted on 04/29/2017

Importance: High

From: california@openthebooks.com [<mailto:california@openthebooks.com>]
Sent: Saturday, April 29, 2017 11:28 AM
To: Elaine Doerfling
Subject: New California Public Records Act - City of Hermosa Beach submitted on 04/29/2017
Importance: High

04/29/2017

Elaine Doerfling:

Pursuant to the Public Records Act this is a request for a copy of the following record(s): An electronic copy of any and all active employee salaries for 2016. We are looking for the same data which is currently being reported to the California State Controller's Office by your agency (Data Dictionary: <http://publicpay.ca.gov/Reports/DataDictionary.aspx>), but we want the employee names to be included in the data dictionary. Here is a direct link to what your agency has already reported to the California State Controller's Office (<http://publicpay.ca.gov/Reports/RawExport.aspx>).

The principal purpose of this is to make this information more accessible to the public and to access and disseminate information regarding the health, safety, and welfare of the general public. This request is not principally for personal or commercial benefit. Our agency is just exercising the general rights of the public. For these reasons we are requesting a waiver of fees. If there is a charge for this service please obtain my approval in writing prior to proceeding with request.

All documents can be e-mailed to california@openthebooks.com or mailed in electronic format (preferred format would be .csv or .xls). If any documents are not provided in the format specified, please provide the state or federal statutes relied upon for that decision. If any record or portion of a record responsive to this request is contained in a record or portion of a record deemed unresponsive to the request, I would like to inspect the entire document. Under the Open Records Act/Freedom of Information Act, all non-exempt portions of any partially-exempt documents must be disclosed. If any records or portions of records are withheld, please state the exemption on which you rely, the basis on which the exemption is invoked, and the name of the individual responsible for the decision.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of any assistance, please e-mail me at california@openthebooks.com

Sincerely,

Rachel Vogel

American Transparency

P.O. Box 970999

Boca Raton, FL 33497-0999